

Meeting behaviour

- Be contributing (tell your opinion)
- Be to the point (avoid endless discussions of details)
- Be humble (admit you may be wrong)
- Be supportive (confirm when you agree, add information)
- Be critical (in a positive way)
- Be responsible (bring to light difficult subjects)
- Don't be dominating (let all participants talk)
- Don't be unfair (there are "no problems", this is "waste of time")

